

# **Kovai Kalaimagal College of Arts and Science**

(Autonomous)

## **Office of the Controller of Examinations** **Annual Report (2022-2023)**

- New list of Examination Committee members were finalized, the committee prepared the final Examination Calendar for the academic year 2022-2023 and published the same in the College website.
- **Members**
  - Dr. N . Mala – Principal
  - Mr. P. Ponselkar – CoE
  - Mrs. P. Esther Jebarani – DcoE
  - Mrs. A. Nivetha - ACoE
  - Ms. K. Nishanthini – AcoE
- Curriculum Development Cell meeting was conducted on the following dates 06.01.2023 and 12.05.2023 in order to introduce new courses, syllabus revision, modification of scheme & regulation and the minutes and recommendations are forwarded to the concerned Boards of Studies.
- Thirteenth and Fourteenth Board of Studies meeting for various Boards were conducted on 20.01.2023 and 26.05.2023 to finalize scheme of the examination, syllabus, distribution of continuous internal assessment marks, new panel of examiners, question paper pattern and submitted to Academic Council for approval.
- Thirteenth and Fourteenth Academic council meeting were conducted on the following dates 24.01.2023 and 12.07.2023 for the approval of scheme & regulation and syllabus. CoE office received the approved syllabus, new panel of external examiners from the Chairman of various Boards.
- Thirteenth and Fourteenth Finance Committee meeting was conducted on 31.01.2023 and 12.07.2023 to approve the revised fee structure, remunerations, budget, income and expenditure, audited statement of the autonomous section.
- Thirteenth and Fourteenth Governing Body meeting was conducted on 20.02.2023 and 20.07.2023 and approved the minutes of the meeting of all statutory & non-statutory bodies and other academic activities.
- Received the name list of 174 students of UG and 24 students of PG students along with photo, personal and academic details which are to be uploaded in the CMS software.

- Received the new panel of external examiners for various boards from the respective Board of Chairman's.
- External examiners are confirmed through phone call for setting the EAE question papers during month of Nov / Dec 2022 and April / May 2023. The question papers were received through CoE confidential mail in the month of September / October 2022 and February / March 2023. Extra credit course, Skill based subjects, Non-major electives, Self-study courses and value-based education, career development courses question bank were prepared by internal examiners.
- Question Paper Scrutiny Board meeting was conducted twice in the academic year to finalize all the question papers.
- Finalized nominal roll of the students, examination application/galley were sent to concerned departments through office.
- The examination fee notification was published and uploaded in the software for the odd semester on 21.09.2022 (II year UG/PG & III year UG Programmes) & 08.12.2021 (I year UG/PG) and even semester on 13.03.2023 (for all UG/PG programmes) .
- The schedule for CIA I & II, Model Examinations and End Assessment Theory / Practical Examinations were prepared and displayed in the notice boards. Further, soft copy sent to all HoDs through mail for circulation to the students well in advance.
- The examination fee was received through online or direct payments to accounts office in-person. And also received examination applications or galley from the Heads of the Departments on the specified date.
- Received attendance proforma and internal marks statement from the HoDs through office.
- Students can directly download their Hall tickets from the software three days before commencement of the examinations after clearing all the dues.
- End Assessment Practical / Theory Examinations for the odd semester was conducted practical on 03.11.2022 (II year UG/PG and III year UG Programmes) & 03.01.2023 (I year UG / PG Programmes) and EAE theory on 15.11.23 (II year UG/PG and III year UG Programmes) & 03.01.2023 (I year UG / PG Programmes) and for the even semester on 26.04.23023 / 03.05.2023 for all UG / PG Programmes.

- The question paper feedback was collected from the subject in-charge and securitized with the Board chairman for comments.
- Central valuation was conducted separately for all UG/PG Degree programmes by both internal and external examiners. The results were finalized and submitted during Results Passing Board meeting.
- Result Passing Board Meeting was conducted with the results of the End Assessment Examinations for the Odd Semester on 08.02.2023 and Even Semester on 19.06.2023 during the academic year 2022-2023. The University Representative Dr.R.Jaisankar, Professor, Department of Statistics, Bharathiar University, approved the results and published the results in our college website on the same day of result passing board. The students can view their results using their unique username and password.

- **Result Analysis**

**Odd Semester Nov / Dec 2022**

**Under Graduate:**

No.of Students appeared	: 464
No.of Students passed	: 339
Pass Percentage	: 73.06%

**Post Graduate:**

No.of Students appeared	: 35
No.of Students passed	: 24
Pass Percentage	: 68.57 %

**Even Semester Apr / May 2023**

**Under Graduate:**

No.of Students appeared	: 461
No.of Students passed	: 407
Pass Percentage	: 88.29%

**Post Graduate:**

No.of Students appeared	: 34
No.of Students passed	: 28
Pass Percentage	: 82.35%


**Number of students eligible for Provisional Certificate**

<b>Programme</b>	<b>Number of students who appeared in the final year examinations</b>	<b>Number of students who passed in the final year examinations</b>	<b>Percentage (%)</b>
BSc Computer Science	26	25	96.15
BCA	5	5	100
BSc Information Technology	11	10	90.91
BCom	55	54	98.18
BCom with Computer Applications	36	35	97.22
BCom with Professional Accounting	16	16	100
BBA with Computer Applications	6	6	100
BA English Literature	1	1	100
MSc Computer Science	7	6	85.71
MCom with Computer Applications	8	8	100
<b>Passed out (2018-2021)</b>			100
BSc IT	1	1	100
BCom	2	2	100
BCom CA	3	3	100
	<b>177</b>	<b>172</b>	<b>97.93</b>

- After the result publication, students can apply for Revaluation / Copy of Answer Booklet / Retotaling along with the specified application form to CoE office through HoDs, college office and Principal.
- Supplementary Examinations were conducted on 03.07.2023 for even semester and central valuation was conducted immediately after the completion of examination.
- The result passing board meeting was conducted on 06.07.2023 and the University Representative approved the supplementary results for the result publication in our college website on the same day of result passing board meeting.
- Grade sheets/Consolidated mark sheet were issued to the department through the office during the month of January/August for odd & even semesters.

- University report was prepared as per the prescribed format and sent the results copy to Bharathiar University both hard/soft copies for issuing provisional certificate.
- Applied 172 Provisional Certificates for the 2020 – 2023 (UG), 2021-2023 (PG) & 2018-2021(UG) batches of students from Bharathiar University.
- Remuneration for the question paper setting, Scrutiny, End Assessment practical and Theory Examinations and central valuation claim were settled through RTGS / NEFT.

  
Controller of Examinations  
Kovai Kalaimagal College of Arts and Science  
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Narasipuram (Post), Coimbatore - 641 109

  
Principal  
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